

**El Monte Union High School District Categorical Programs**  
**District English Learner Advisory Committee (DELAC)**  
**December 15, 2016**  
**Minutes**

**DELAC Members Present:**

Maria Gonzalez – DELAC Representative (AHS)  
Gloria Garcia – DELAC Representative (EMHS)  
Leticia Sosa – DELAC Representative (EMHS)  
Leticia Macias – DELAC Representative (MVHS)  
Rossana Alvidrez – Coordinator, EL Program (District)

Linda Nguyen – DELAC Representative (RHS)  
Alma Acosta – DELAC Representative (SEMHS)  
Jenny Cardenas – DELAC Representative (SEMHS)  
Hilda Quinones – DELAC Representative (SEMHS)

**DELAC Members Not Present:**

Maria Torres – DELAC Representative (AHS)  
Maria Estrada – DELAC Representative (EMHS)

Mariela Garcia – DELAC Representative (MVHS)

**Others Present:**

Carmen Calderon – Instructional Support office (district) Margarita Velasquez – Guest (EMHS)

1. Sign-in and Welcome

Ms. Alvidrez called to order at 5:36 p.m. with eight (8) members present.

2. Ms. Alvidrez asked the members to review the agenda. Ms. Alvidrez asked for an amendment to the agenda to include an item 8b for the election of the DELAC officers.

**Motion:** Mrs. Gloria Garcia (EMHS) moved to approve the agenda with the amendment.

**Second:** Mrs. Leticia Sosa (MVHS) seconded the motion.

**Vote:** 8 in favor, 0 against, 0 abstained, 0 no vote. (8 members present)

3. Ms. Alvidrez asked the members to review the minutes for June 7, 2016. As all members of DELAC are new this year and were not present at the June meeting, there was no motion to approve the minutes.

4. The committee members reviewed the norms and rules of order provided on a handout. The committee elected to use the committee norms as presented. Ms. Alvidrez reviewed the DELAC legal responsibilities outlined on the chart on the back of the agenda. She explained that the committee would receive training at each meeting to assist them in carrying out these responsibilities [I-EL 5.2]. Committee members were provided the opportunity to ask questions.

5. The DELAC members reviewed the Uniform Complaint Procedure process [II-UCP 2], and they were given the opportunity to ask for clarifications on the definitions of the alleged violations of state or federal law and/or unlawful discrimination. The Uniform Complaint form was reviewed.

6. Ms. Alvidrez presented the information on the English Learner Progress and Proficiency report containing the district and school results [I-EL 5.1(b)]. The information was discussed and the DELAC members had the opportunity to explore the data and charts by answering several comprehension questions about the data.

7. Ms. Alvidrez presented information on the new language proficiency assessment for California, the ELPAC, that the district will be required to use to assess English learners [I-EL 5.1(c)]. She shared a chart of the comparison of the CELDT to the new ELPAC and a chart explaining the transition timeline. She also shared with the committee that the district was invited to participate in the field testing of the ELPAC this spring, March – April 2017. Committee members had the opportunity to ask questions.

8. A. ELAC Reports

Arroyo: **Mrs. Maria Gonzalez** reported that the ELAC meeting was held on November 17<sup>th</sup> and the committee was provided with training on the ELAC responsibilities. The committee voted to retain their composition as a committee and fulfill the legal responsibilities. The ELAC officers and DELAC reps were also elected at the meeting.

El Monte: **Mrs. Gloria Garcia** reported that the ELAC meeting was held on November 16<sup>th</sup> and the committee was provided with training on the ELAC responsibilities. The committee voted to retain their composition as a committee and fulfill the legal responsibilities. The ELAC officers and DELAC reps were also elected at the meeting. The goals of the School Plan for Student Achievement will be reviewed at the next meeting.

Mountain View: No report.

Rosemead: No report.

South EL Monte: No report.

B. The election for the DELAC officers was held with 9 members present. The results are:

DELAC President / LCAP Representative – **Mrs. Gloria Garcia** (EMHS)

DELAC Vice President – **Mrs. Leticia Sosa** (EMHS)

DELAC Secretary – **Mrs. Leticia Macias** (MVHS)

9. The announcements were reviewed and the members were asked to make sure they signed up for the Parent Academy. Ms. Alvidrez asked the members to complete the meeting evaluation form and the DELAC summary report form. The DELAC summary report form facilitates the report back to the site ELAC committees from the DELAC representatives.

10. The meeting adjourned at 7:32 p.m.

**Motion:** **Mrs. Alma Acosta** (SEMHS) moved to adjourn the meeting.

**Second:** **Mrs. Leticia Macias** (MVHS) seconded the motion.

**Vote:** 9 in favor, 0 against, 0 abstained, 0 no vote. (9 members present)